

**South East Regional Trauma Council
Executive Committee Meeting**

**Labette County Medical Center
Conference Center
2:00 p.m. – 3:30 p.m.
May 15, 2003**

MINUTES

PRESENT: Susan Souders, Jeanie Beason, Tom Pryor, Dave Cowan, Chris Way, Rod Pace, Dr. Steven Miller, Dr. W.C. Dandridge, Jr., Dr. Sonya Culver, Tony Mitchell, Bruce Birchell

Call to Order

Chris Way
Chairperson

Chris Way, chairperson, called the meeting to order. Dr. Dandridge, trauma surgeon, from St. John's in Joplin, MO was introduced. Rod Pace, St. John's Med Flight service and Tony Mitchell, Trauma Coordinator (filling in for Sharelle Questelle) were introduced.

Approval of the minutes from 20 March 2003 executive committee meeting

MOTION: Approval of the minutes as presented was moved by Jeanie Beason, with Dave Cowan seconding the motion. The motion was approved by unanimous voice vote.

Trauma Program Update

Rosanne Rutkowski
KDHE Trauma Program

Kendra Tinsley provided the report in the absence of Rosanne Rutkowski. Currently, 73 hospitals are trained in or implementing the trauma registry and 17 hospitals have submitted data to the state. The next data submission deadline is scheduled on May 30, 2003.

The KDHE Bureau of Health Promotion, KDHE Office of Local and Rural Health and the Board of EMS are in the initial planning stages of the Emergency Medical Services for Children Conference to convene in Wichita this October. The trauma program is a conference partner and a pre-conference meeting of all the regional trauma council executive committees is planned. Chris Way will be representing the SE trauma region on the pre-conference planning committee.

The EMS Dispatch/Communications Center survey was mailed during the middle of April. The survey contractor, KFMC will provide, not only a statewide report, but reports by trauma region as well. Each trauma region will receive a report.

The Advisory Council on Trauma meeting is scheduled on May 28, 2003 at the Kansas Medical Society in Topeka. Time will be scheduled for reports and feedback from regional trauma council representatives. Secretary Bremby (KDHE) has been invited to attend and has confirmed attendance at least a portion of the meeting.

It appears trauma funding was not effected during the legislative session.

Reports from sub-committees

- Education

Susan Souders,
Chairperson

• Survey Update

Susan Souders, Chair of the sub-committee provided the report. The sub-committee met prior to the executive committee meeting. A few surveys have been returned. Most of the smaller hospitals do not offer education programs. Surveys will be mailed to Mercy Hospital-Ft. Scott, Neosho Regional Medical Center, and Allen County Hospital. Recommendations will be made to the executive committee based on the survey results.

The committee discussed that Wesley would be willing to coordinate an ATLS refresher course and possibly a full ATLS class. Chris Way will work with Susan Souders regarding funding for ATLS. Dr. Miller will discuss further details with Wesley. The possibility of inviting St. John's and Freeman physicians was discussed. Susan Souders and Debbie Bauger are accepting names of physicians who may want to take the ATLS course. Provide Susan (620-421-4881) and/or Debbie (620-421-4350) with the names of physicians that may need the ATLS refresher or full course. The goal is to conduct the course in the early fall. Chris Way has plans on getting with Region III to coordinate a PHTLS instructor course. A TNCC provider course was conducted at Labette County Medical Center in April. They are waiting on funding.

- Trauma Triage, Transport, Transfer

Chris Way
Chairperson

See Trauma Triage, Transport, Transfer Purpose Statement and Objectives:

Chris Way, Chair of the sub-committee provided the report. The sub-committee convened prior to the executive committee meeting. Tasks were assigned according to the sub-committee objectives. Standardized criteria will be developed that may be used across the region at the discretion of organizations and services. Rod Pace will create criteria for use of scene flights and Chris will work on developing a common triage system. Dr Dandridge and Tony Mitchell will work on creating guidelines for patients who need to be seen at tertiary care facilities, based on the American College of Surgeons guidelines. The RTC will only recommend and make tools available to organizations and facilities. Use is not required.

- By-Laws

David Cowan
Chairperson

• Sign Bylaws

The officers signed the bylaws adopted by the general membership on February 20, 2003.

Old Business

Chris Way
Chairperson

SE ACT representative-Discussion of term expiration

Criteria for ACT representatives were discussed. The nominations and appointment process was explained. The expectations associated with membership were discussed. The committee discussed concerns that the current ACT representative, Walt Regehr, may not have time for the re-appointment. Chris Way was asked if he would accept the nomination

and he obliged. **MOTION:** Jeanie Beason moved to nominate Chris Way of Parsons as the SE representative to the ACT with Susan Souders seconding the motion. No discussion ensued following the motion. The motion passed by unanimous voice vote. Susan McDaniel, Vice-Chairperson will sign the nomination letter. Chris Way will write a letter to Walt Regehr to thank him for his service and commitment to the care of trauma patients in Kansas.

- **Update on efforts to increase participation**

The committee will continue to contact members and interested persons. A letter will be mailed to members in July.

New Business

- **Trauma Funding-See NE Position**

Chris Way discussed that the regions are beginning efforts to establish a dialogue with the ACT regarding funding needs. The SE planned to develop a position paper for the ACT during the July meeting for presentation at the August ACT meeting. Maintaining involvement with the legislature to maintain trauma funding and its use for trauma program development and implementation was stressed. The region will begin planning trauma program awareness and education in their region that would be provided by the RTC members. The committee recommended extending a position on the relationship between Homeland Security/Bioterrorism Preparedness and trauma. The committee will develop concepts and recommendations for the position paper for presentation during the July executive committee meeting.

Letter to Membership-What should be included in the letter? The general membership meeting will be announced. Inform the general members and interested persons that the ACT feedback and position paper will be discussed at the general meeting and their feedback will be crucial. The next General Membership Meeting is August 21 (3 months away).

New Business

The emergency medical technicians struggle to maintain basic certification in the poorer counties of the SE trauma region; therefore, the number of EMTs has been diminishing. How can the SE region reach out to poorer counties? The issue was recommended to the education sub-committee for consideration.

Announcements

The next executive committee meeting has been scheduled on July 17 from 2:00 to 3:30 at the Labette County Medical Center in Parsons. No other announcements were extended.

Adjournment

MOTION: A motion to adjourn was moved by Bruce Birchell and Tom Pryor seconded the motion. The motion was approved by unanimous voice vote.